

Annex 1



1.1. Tool for assessment of the potential for implementation of good practices.

This tool navigates the assessment if a certain practice could be replicated in a new context.

Short description of the practice:

	Questions to be asked	Answer
Relevance of the practice		
Problem	What problem the practice is set to solve?	
Target groups	Who are the recipients of this practice? Please, provide detailed information on the groups.	
Reach	What is the reach of the practice?	
Results	What results could be achieved with the implementation of the practice?	
Applicability of the practice		
Organisational expertise and capacity	Please, specify which institution/organisation should implement the practise – governmental (which sector), NGO, international? Is the practice in line with the organisational strategy, vision? What thematic knowledge is required?	
Financial, administrative, human technical prerequisites	Please, describe what are the requirement that the implementing agency must have: (a) Budget /source of budget; (b) Personnel – are additional specialists needed or the tasks can be assigned to the personnel that is already employed; (c) Technical equipment (what kind)?	
Specific legislatives provisions	Does the practice require specific legislatives provisions for its implementation? On what level (central, local)?	

Context		
Potential risks and possible solutions	Are there any potential risks to be taken into account with implementation of the practice? Please, elaborate.	
	What measures need to be taken to prevent the potential risks?	
Political support	Do any political decisions need to be made in order to establish and implement the practice? What kind?	
	Are there any political circumstances that could enhance the implementation of the practice? Please, elaborate.	
Context and adjustability	Is the practice related to your specific context?	
	Are there any factors that could makes it successful? Please elaborate. For example: (a) Administrative context (type of administration); (b) Social context (social norms, regulations, etc.); (c) Political context (current political agenda on central/ local level) etc.	